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Enfield Elementary (Gr. K-2), 300 Montgomery Ave., Erdenheim, PA 19038 | 215-233-6080

Erdenheim Elementary (Gr. 3-5), 500 Haws Lane, Flourtown, PA 19031 | 215-233-6085

**Deposit Notice**

**Complete all information for your deposit. Please note- Monies must be counted and signed for by 2 separate individuals before being submitted to Treasurer for deposit.**

|  |  |
| --- | --- |
| Your Name: | Phone: |
| Committee / Budget Line: |
| Date of Event: | Date Submitted: | Date Deposited (For Treasurer Use Only): |
| Specific Description of Deposit Source: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Cash** | **Quantity** | **Total** |  | **Check #\*** | **Amount** |
| **Change** |  |  |  |  |  |
| **$.01** |  |  |  |  |  |
| **$.05** |  |  |  |  |  |
| **$.10** |  |  |  |  |  |
| **$.25** |  |  |  |  |  |
| **$.50** |  |  |  |  |  |
| **$1.00** |  |  |  |  |  |
| **Change Total:** |  |  |  |  |  |
|  |  |  |  |  |  |
| **$1.00** |  |  |  |  |  |
| **$5.00** |  |  |  |  |  |
| **$10.00** |  |  |  |  |  |
| **$20.00** |  |  |  |  |  |
| **$50.00** |  |  |  |  |  |
| **Dollars Total:** |  |  |  |  |  |
|  |  |  |  |  |  |
| **Cash Total:** |  |  |  | **Check Quantity:** | **Check Total Amount:** |

**\*For checks- you may submit an EXCEL spreadsheet containing check numbers and amounts in lieu of listing them on this page. Please just reference check Quantity/Counts and Amount totals on this page**

|  |  |  |
| --- | --- | --- |
|  | **Signature** | **Date** |
| **1st Counter** |  |  |
| **2nd Counter** |  |  |
| **Accepted by (Treasurer)** |  |  |